



Who is eligible for funding?

All Aboriginal people, groups and organisations are eligible for funding.

This may include the following:

- Elders groups, men's and women's groups, youth groups, other community groups or networks when supported by an incorporated sponsor organisation.
- Local Aboriginal Land Councils.

Applicants must be located in the Northern Tablelands Local Land Service region, which is defined as within Armidale Regional Council, Glen Innes Severn Council, Inverell, Tenterfield, Uralla and Walcha Shire Councils.

Unincorporated groups or individuals are advised to seek sponsorship from an incorporated organisation where possible, to apply. Local and State Government organisations are not eligible to apply.

If proposed on-ground or site identification projects are to take place on land that is not owned by the applicant, this must be stated within the application. A letter of support from the landowner must accompany the application for the project to be considered.

Program Guidelines

Northern Tablelands Local Land Services is delivering an **Aboriginal Community Grants Program** during **2017-2018** to support projects within the region.

Applications are being sought from eligible applicants for delivery of Aboriginal cultural heritage projects.

Please take the time to read through the Guidelines before completing the Application Form.

If you have any queries please contact the project contacts listed.

Types of project activities to be supported under this grants program:

Awareness raising events and activities

- Awareness raising events, workshops and field days promoting Aboriginal cultural heritage values within the local community
- Awareness raising events, workshops and field days promoting natural resource management to Aboriginal communities
- Facilitating a 'Kids on Country' natural resource management and Aboriginal cultural heritage event

Training and skills development

- Leadership and mentoring skills for individuals or groups
- Training and knowledge development in natural resource management

Development of management plans for Aboriginal owned land

- Specific plans for management of flora and fauna
- Biosecurity plans
- Plans for protection of cultural sites and their management
- Aboriginal cultural fire burns or bushfire management plans
- Development of plans promoting Aboriginal cultural fire burns in a local area

On-ground actions that improve the condition of country or protect cultural sites on Aboriginal owned land

- Cultural site surveys
- Preserve and protect sites with Aboriginal culture and heritage value
- Protection of existing native vegetation
- Restoration or rehabilitation of degraded land
- Establishment of new native vegetation
- River and wetland area restoration and protection



Excluded activities that will not be considered for funding:

- Activities deemed to be of private benefit or subsidies for commercial operations
- Purchase, lease or acquisition of land
- Purchase of equipment or materials normally considered part of an individual land manager's responsibility
- Activities considered to be an organisation or land manager's statutory or regulatory responsibility
- Works, planning or activities completed prior to the application being assessed
- Purchase of information available free of charge or data and information development that is readily available
- Community infrastructure projects not related to natural resource management or Aboriginal cultural heritage

Applicants must satisfy the following eligibility criteria:

- The applicant must be a Local Aboriginal Land Council or Aboriginal organisation or Aboriginal person living within the Northern Tablelands Local Land Services region
- Activities must be listed as an eligible activity within the guidelines of the 2017-2018 Northern Tablelands Local Land Services Aboriginal Community Grants Program
- The applicant must be, or be sponsored by, an incorporated organisation
- The project must be delivered within the Northern Tablelands region
- **The activity must be completed by 30th June 2018**
- The application must not be directly funded from other sources, however, activities designed to complement other projects will be considered. This must be clearly addressed by the applicant at the time of application
- The proposed site or project activity is not or has not been previously funded under any other Northern Tablelands Local Land Services project or program
- Proposed sites must not be under any OEH cultural heritage restriction
- The applicant must contribute to the overall budget through cost sharing arrangements
- If the applicant is a previous recipient of grants from a CMA and or Northern Tablelands Local Land Services, all previous grants due to be completed must have been fully acquitted

Aboriginal Community Grant 2017-18 process:

1. Applications

- **Applications will be accepted from 25th July 2017 until 31st August 2017**
- Applicants are encouraged to contact Northern Tablelands Local Land Services to discuss their project proposal and application before submission
- **Applications must be received either by hard copy or electronically by close of business on the due date (Thursday 31st August 2017)**
- Late applications will not be considered

2. Assessment

- Applications will be assessed in accordance with the Northern Tablelands Local Land Services Assessment Plan for Aboriginal Community Grants 2017-18. The document is available from Northern Tablelands Local Land Services by request
- If insufficient information is provided, the assessment panel can, at their discretion, ask the proponent to supply additional information and /or modify the project proposal to enable assessment
- Applicants will be notified in writing if their application was successful or unsuccessful

3. Project approval and initiation

- Successful applicants will be engaged to deliver the agreed project through a Management Agreement entered into with Northern Tablelands Local Land Services
- Through negotiation, the Agreement will be drafted between Northern Tablelands Local Land Services and the applicant that formalises project activities and sets a timeline for project completion
- Applicants must be an incorporated organisation/legal entity
- Applicants must be a legally incorporated entity to enter into agreements
- The entity is responsible for ensuring project outcomes are achieved

4. Project acquittal and reporting

- Depending on the length and complexity of your project, you may be required to provide progress reports. Details of reporting needs will be agreed to prior to project commencement.
- At the minimum, a final report on project completion will be required. Evidence of project completion will be requested e.g. expenditure, workshop attendance and evaluation, site monitoring photos or other documentary evidence.

Timetable for the process:

Applications opening date	25th July 2017
Applications closing date	31st August 2017
Assessment of applications	8th – 11th September 2017
Notification to applicants	15th September 2017
Successful projects commence (contracts signed)	29th September 2017
Projects completed	30th June 2018

Privacy Statement *The personal information you provide on this form is subject to the Privacy & Personal Information Protection Act 1998. It is being collected by NSW Trade & Investment and will be used for purposes related to assessing your eligibility to participate in the Aboriginal Community Grants Program, for project delivery purposes and to satisfy project reporting requirements. This may include providing information to other government agencies upon request. NSW Trade & Investment will not otherwise disclose your personal information unless authorised by law. The provision of this information is voluntary. However, if you choose not to provide it your application will not be further considered. You have the right to request access to, and correct details of, your personal information held by the department. Further information regarding privacy can be obtained from the NSW Trade & Investment website at www.trade.nsw.gov.au/legal/privacy*