

Board and Committee Member - Conflict of Interest Declaration

Do you have interests to declare?

Yes ☐

No ☐

Use this form to declare actual, perceived or potential conflicts of interest in undertaking duties on behalf of Local Land Services. The policy applies to everyone engaged by Local Land Services whether as Chair or member of the Local Land Services Board, local board, or committee.

Nature of conflict: Tick all appropriate. Attach additional information if required.

☐ **Actual** conflict of interest

☐ Conflict of **role**

☐ **Perceived** conflict of interest

☐ **Financial** (private) interest

☐ **Potential** conflict of interest

☐ **Non-financial** (private) interest

Outline the general background and details of your proposed involvement and responsibilities and how you would manage and/or avoid the perception, real or otherwise, of the conflict(s) of interest.

This is an e-fillable form, you can type your answers directly into the space provided.

Declaration:

I declare that the above details are correct to the best of my knowledge and I make the conflict of interest declaration in good faith. I will adhere to the management plan included on this form and regularly review with the Chairperson and relevant Senior Executive.

Name			
Name of board/committee			
Email address			
Signature		Date	

Approval by Chairperson

☐ Approved ☐ Not approved

Conflict management plan - Identify any risks the conflict of interest is likely to have on the Declarer's official duties and LLS performance of its public responsibilities. Outline what action is proposed to reduce the risk or resolve the conflict:

Name			
Name of board/committee			
Email address			
Signature		Date	

Approval by relevant Senior Executive

☐ Approved ☐ Not approved

Name			
Position/Role title			
Signature		Date	

Submitting the form

- ➔ The relevant Chairperson will advise in writing if your declaration has been approved or not.
- ➔ The declaration, once approved or not, will be reviewed by the Performance, Risk & Assurance Team for noting and inclusion on the official register.

Appeals process

- ➔ If there is a dispute regarding the approval or non- approval of your declaration, this will be escalated to the Local Land Services Chief Executive Officer for consideration, resolution and decision.

Privacy notice: Information collected will not be given to any other third party except where required by law. All information provided will be managed in accordance with provisions under the Privacy and Personal Information Protection Act 1998.